

# *The Highfield Hotel, Bar & Leisure*



## *Your Wedding Day*



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24/02/16

# Your Special Occasion

Thank you for your interest in The Highfield Hotel, Bar & Leisure function facilities for your Wedding Day

Here is our information pack to get you started on planning your perfect day

We understand that preparation for a wedding can start many months before the day itself. Our team will be on hand to assist you throughout the process, allowing the organising of your event to be as stress free as possible

Please do not hesitate to contact us, should you require any further information or assistance

## Room Capacity & Hire Charges

### **Room Capacity**

Maximum of 110 guests for a seated course meal  
Approximately 180 guests for the buffet (*dependant on table layout*)

### **Room Hire**

£200.00 half day (*up to 4 hours*)  
£400.00 full day (*if we are unable to hold another event before or after*)

### **Cleaning & Breakages**

This £50.00 deposit must be paid upon booking and will be refunded after 7 days from the event providing the room is left in a reasonable condition and there have been no damages. If excessive or professional cleaning has to be undertaken after your use of the room we will deduct the charges from the deposit and repay any remaining balance to you.

# *All Inclusive Wedding Package*

Our all inclusive package includes;

- ♥ Half day private function room hire
- ♥ Complimentary room for the Bride & Groom & free Leisure Club access
- ♥ A glass of sparkling wine for the Bride and Groom upon arrival
- ♥ White linen napkins and table cloths
- ♥ Mirrors with tea-lights to complement your table centre-pieces
- ♥ White chair covers with sashes to match your colour scheme
- ♥ Your choice from our 'standard buffet' options
- ♥ Table for your Wedding Cake
- ♥ A glass of sparkling wine for each guest for the toast
- ♥ Hotel resident DJ/Disco hire for the evening



*All inclusive prices start from £2,250, based on 80 guests for the standard buffet  
Other pricing available upon request*



# *“Design Your Own” Wedding Package*

If you don't want to pay for an all inclusive package, you can design your own day from the various options available to you, for example:

- ♥ A hotel room for the morning of the wedding for the Bride and Bridesmaids
- ♥ A four-poster hotel room for the night of the Wedding for the Bride and Groom with free Leisure Club access
  - ♥ A glass of sparkling wine for the Bride and Groom upon arrival after the ceremony
    - ♥ Linen table cloths
    - ♥ Linen napkins
    - ♥ Mirrors with tea-lights to complement your table centre-pieces
    - ♥ Seat covers with sashes to match your colour scheme
    - ♥ Your choice from our range of menu options
    - ♥ Table for your Wedding cake
    - ♥ A variety of drinks packages for you and your guests
  - ♥ Special accommodation rates for you and your guests with free Leisure Club access
    - ♥ Free Car Parking



# Menu & Drinks Package Options

## Hot Sandwich & Supper Buffet

**Choose one of the following options for up to 50 guests or two options for 50 guests or more**

- |  |  |
|--|--|
| Roast beef & onion                                     | Roast ham with a selection of mustards |
| Roast turkey & stuffing                                | Roast pork & apple sauce               |
| Bacon with a selection of sauces                       | Sausage with a selection of sauces     |
| Chips with a selection of sauces                       | Pie & peas with mint sauce             |
| Burgers with or without cheese & a selection of sauces |  |

*£6.95 per person*

**Please note that the above option is only available when catering for more than 50 guests**

*Customers are required to arrange catering for the exact number of guest that are attending when opting for the above*

*You can also add additional items, please see our "Platters Menu"*

# *Standard Buffet £10.95 per person*

**Choose any three sandwiches from the following:**

Roast beef  
Roast ham  
Roast turkey  
Roast pork  
Cheese & tomato

Tuna mayonnaise  
Tuna & sweetcorn  
Egg mayonnaise  
Cheese & pickle  
Cheese & onion

**Accompanied by:**

Assorted pizzas  
Garlic breads (plain & cheese)  
Assorted quiches  
Spicy selection  
Gala pork pie  
Cheese & sausage rolls  
Mini sausages

**With:**

Desserts platter **OR** Cheese & biscuits

*Customers are required to cater for a minimum of 80% of the guests when opting for the above*

*You can also add additional items, please see our "Platters Menu"*



# *Premium Buffet* £13.95 per person

**Choose any four sandwiches from the following:**

Roast beef	Smoked salmon	Tuna mayonnaise
Roast ham	Prawns in Marie Rose	Egg mayonnaise
Cheese & tomato		Cheese & pickle
Roast turkey	Roast pork	Cheese & onion

**Choose any two salads from the following:**

Tuna & sweetcorn pasta	Tuna niçoise salad	Potato salad
Chicken & pasta	Greek salad	Coleslaw
	Prawns & Marie Rose	

**Choose any two from the following:**

Chicken goujons	Fish goujons	Chicken drumsticks
	Chicken tikka bites	

**Accompanied by:**

Assorted pizzas	Assorted quiches	Cheese & onion rolls
Garlic bread (plain and/or cheese)	Gala pork pie	Mini sausages
	Spicy selection	Sausage Rolls

**With:**

Desserts platter **OR** Cheese & biscuits

*Customers are required to cater for a minimum of 80% of the guests when opting for the above  
You can also add additional items, please see our "Platters Menu"*

# *Hot Buffet*    £13.95 per person

**Choose any two from the following:**

Chilli con carne\*  
Chicken curry\*  
Beef stew & dumplings  
Meat & potato pie

Chicken in white wine & cream sauce  
Thai green vegetable curry(v)  
Sweet & sour chicken\*  
Meatballs in tomato sauce

Cottage pie\*  
Bolognese pasta bake\*  
Vegetable pasta bake (v)

**Add any two of the following accompaniments:**

Basmati rice  
Naan bread & poppadums  
Garlic bread (plain & cheese)

Fusilli pasta  
Chips

New potatoes  
Mushy peas  
Roast potatoes

**And choose any two desserts:**

Fresh fruit salad  
Gateaux

Cheesecake  
Profiteroles  
Apple crumble & custard

Tiramisu  
Lemon tart

*\*vegetarian options available on request*

*Customers are required to cater for a minimum of 80% of the guests when opting for the above*

*You can also add additional items, please see our "Platters Menu"*





# *3 Course Carvery*    *£18.95 per person*

## **Starter**

Home-made soup with a bread roll and butter  
Prawn Cocktail served on a bed of lettuce with a Marie Rose sauce  
Chicken liver paté served with a side salad and toast

## **Main**

Topside of best beef  
Prime turkey breast  
Honey roast gammon

## **Accompaniments**

Roasted and mashed potatoes & a selection of seasonal vegetables  
Home-made gravy

## **Dessert**

Cheesecake  
Chocolate profiteroles with chocolate sauce

*Customers are required to arrange catering for the exact number of guest that are attending when opting for the above*

*You can also add additional items, please see our "Platters Menu"*

# All Platters Serve Ten Guests

## Indian

Price £30

*Onion bhajis, meat & vegetable samosas, chicken pakoras, seekh kebabs, chicken satay sticks, chicken tikka bites - served with raita and mango chutney*

## Roast Meats

*Roast ham with mustards*

Price £30

*Roast beef with horseradish sauce & mustards*

Price £30

*Roast pork with apple sauce & stuffing*

Price £30

*Roast turkey with cranberry sauce & stuffing*

Price £30

*A roast chicken with stuffing*

Price £30

## Prawn

Price £30

*Juicy prawns on a bed of lettuce - served with a Marie Rose sauce & lemon wedges*

## Crudités

Price £20

*Seasonal sliced vegetables with a choice of three dips (**please choose** from thousand island, sour cream & chive, cheese, tzatziki and guacamole)*

## Desserts

*Scones with jam & cream*

Price £15

*Mixed cake slices*

Price £15

*Cupcakes & muffins*

Price £20

*Profiteroles*

Price £15

## Bread & Butter Board

Price £15

*A platter of rustic & farmhouse breads with individual butter portions*

## Oriental

Price £30

*Vegetable & duck spring rolls, prawn toasts, won tons, assorted dim sum - served with plum sauce & sweet chilli dipping sauce*

## Continental Meats

Price £40

*Antipasti selection including Serrano ham, salami di Napoli, Salami di Milano, Chorizo, Peppered salami, garlic sausage & pastrami - served with olives*

## Poached Salmon

Price £30

*Ten salmon portions on a bed of salad - served with Hollandaise sauce*

## Salads

*Greek salad*

Price £15

*Tuna Niçoise*

Price £20

*Chicken Caesar*

Price £20

*Waldorf salad*

Price £15

## Cheese & Biscuits

Price £25

*Cheddar, Wensleydale, Brie, Danish blue, goats cheese & le Roulé - served with a selection of biscuits, with grapes & celery*

## Mixed Fruits

Price £30

*A selection of seasonal fruits - served with fresh cream*

## Other...

Price £10

*Chips / Wedges / Spicy Wedges*

# *Drinks packages*

## **Drinks upon arrival and/or for the toasts (price per 175ml glass)**

Orange juice	£1.50	Bucks fizz	£3.00	Pimms	£3.50
Red, White or Rose Wine	£3.50	Prosecco	£4.50	Sparkling wine	£4.50
		Champagne	£5.50		

### **£9 per person**

Pimms upon arrival

1 glass of house wine with your meal

Glass of sparkling wine for the toast

### **£16 per person**

Champagne upon arrival

2 glasses of house wine with your meal

Glass of champagne for the toast

### **Corkage (price per bottle)**

Wine	£4.00
Sparkling Wine / Cava	£6.00
Prosecco	£8.00
Champagne	£10.00

*Please note that we do not offer corkage on spirits, beer, ale or cider. We feel we have covered the majority of the options available but please enquire and we may be able to stock your preference.*





# Room & Table Decorations

## Table Decorations

Linen table cloths	£4.00 per table
Cake table with linen cloth	£4.00 per table
Linen napkins	£2.50 per person
Mirror tile with tea lights & holders	£2.50 per table
Mirror tiles with glass bowl centre piece with lights	£5.00 per table
Mirror tile with tea lights & holders, glass bowl centre piece & flower	£6.00 per table
Mirror tile with tea lights & holders, glass bowl centre piece & lights	£6.50 per table

*Other table decorations, flowers or balloons may be available by special arrangement, please enquire*

**Seat Covers**                      £4.50 each

*This price also includes a sash to complement your colour scheme*



# Accommodation Rates

<b>Single</b>	£45.00 per room, per night	<b>Double</b>	£55.00 per room, per night
<b>Twin</b>	£55.00 per room, per night	<b>Triple</b>	£70.00 per room, per night
<b>4 Poster</b>	£65.00 per room, per night	<b>Superking</b>	£65.00 per room, per night (walk in shower)
<b>Quad</b>	£100.00 per room, per night	<b>Quinn</b>	£125.00 per room, per night
<b>Superking</b>	£60.00 per room, per night (bath/shower)		
<b>Family</b>	Max 3 person	2 Adults & 1 child	£65.00 per room, per night
	Max 4 person	2 adults & 2 children (under 12)	£75.00 per room, per night
	Max 4 person	2 adults & 2 children (over 12)	£90.00 per room, per night
	Max 5 person	2 adults & 3 children	£100.00 per room, per night
	Max 6 person	2 adults & 4 children	£125.00 per room, per night



*We offer a 10% discount when booking five or more rooms or five or more consecutive days direct with us.*

*Please ask your guests to quote your party name when confirming their booking*



*We may be able to arrange an early check in and/or late check out. Please enquire when making your booking*

# *Additional Information*

## **Table Plans**

Our room can be adapted to a variety of table layouts. We will be happy to discuss a table plan to suit your requirements

## **Room Decoration**

When purchasing balloons please ensure the weights are solid and not filled with loose pebbles/stones

## **Bar & Drinks**

We have a selection of drinks packages suitable for greeting your guests on arrival or for the toasts. You can make payment in cash or by credit/debit card in the Hotel bar. Card payments must be over £5.00. The bar prices in the hotel function room are the same as in the public bar, so our bar is very reasonably priced for you and your guests

## **Renewal of vows or non-religious ceremonies**

If you wish to renew your vows, or hold a non-religious ceremony, this can be arranged, ask us for more information

## **Entertainment**

If you would like us to provide a DJ for you, the cost is from £200.00 per half day

If you wish, you can provide your own entertainment. if you would prefer to arrange your own DJ, we apply a small charge of £40.00. Should you wish to hire a band we will apply a charge of £50.00-£100 (dependant on the size of the set-up). We also require a copy of their Public Liability Insurance Certificate, 14 days prior to the event to ensure they have the necessary cover required. For your own peace of mind, we recommend obtaining this as soon as possible

## **Other facilities**

We also have a projector and projection screen available for hire for a fee. Our projector hire is £70.00 and the screen hire is £30.00, per half day

*If there is anything else you wish to include in your special day, please do not hesitate to contact us*